

REVISED Agenda
of the Regular Meeting of the
Captiva Erosion Prevention District
South Seas Island Resort, Alpha Cone Room
December 9, 2019 @ 1:00 P.M.

1. Call to Order
2. Roll Call
3. Organization of the District Board Nominations
 - a. Chairman
 - b. Vice Chairman
 - c. Secretary
 - d. Treasurer
4. Approval of November 12, 2019 Board Meeting Minutes
5. Public Comment
6. Financial Report ending November 30, 2019
7. ACTION ITEMS
 - a. SOP for Emergency Beach Cleanup
ACTION REQUESTED: Motion to approve SOP for Emergency Beach Cleanup
WHY ACTION IS NECESSARY: To set standard procedures for Administration to follow when experiencing emergency beach cleanup occurrences such as (but not only) dead fish during red tide events.
WHAT THE ACTION ACCOMPLISHES: Sets standards that provide Administration with guidelines to follow during emergency beach cleanup occurrences.
 - b. Resolution 2019-14
ACTION REQUESTED: Approve Resolution 2019-14
WHY ACTION IS NECESSARY: To approve Wiltshire, Whitley, Richardson & English, P.A. as new CPA for bookkeeping services. Monthly cost will be: \$2,500 for 2020; \$2,550 for 2021; and \$2,600 for 2022.
WHAT THE ACTION ACCOMPLISHES: Approves switching from Stroemer & Associates to Wiltshire, Whitley, Richardson & English for CEPD accounting services.
 - c. Emeritus Board Member
ACTION REQUESTED: Motion to approve updating the Rules of Procedure to include Rule 3.02, Board Member Emeritus
WHY ACTION IS NECESSARY: Approves a change in the Rules of Procedure

WHAT THE ACTION ACCOMPLISHES: In order to have an Emeritus Board Member, the Rules of Procedure need to be updated to include that position.

- d. Administrative Services
ACTION REQUESTED: Approve motion to continue to contract month-to-month with Joe Wagenti and Carolyn Weaver for administrative services
WHY ACTION IS NECESSARY: To approve payment for administrative services NTE \$24,999 total per month
WHAT THE ACTION ACCOMPLISHES: Keeps the same administration in place until employment is approved, offered, and accepted

- e. Humiston & Moore Peer Review
ACTION REQUESTED: Approve motion to hire Humiston & Moore to peer review of the design reports for the upcoming nourishment project.
WHY ACTION IS NECESSARY: To approve time and materials professional services of Humiston & Moore NTE \$14,454
WHAT THE ACTION ACCOMPLISHES: Hires Humiston & Moore to complete a peer review for the upcoming nourishment project, cost NTE \$14,454

- f. Fifth Third Transfer
ACTION REQUESTED: Approve motion to transfer funds from checking account into an investment account at Fifth Third
WHY ACTION IS NECESSARY: To approve Administration to transfer the funds for investment
WHAT THE ACTION ACCOMPLISHES: Allows approximately \$3,000,000 to be used for investments instead of remaining in checking account gathering no interest.

- g. Mark E. Raymond, Bond Counsel
ACTION REQUESTED: Approve motion to hire Mark E. Raymond at \$15,000 plus costs.
WHY ACTION IS NECESSARY: To approve costs associated with bond attorney for the 2020/2021 Beach Renourishment
WHAT THE ACTION ACCOMPLISHES: Hires Mark E. Raymond as Bond Counsel for the renourishment funding, at a flat rate of \$15,000 plus costs, to be billed at closing.

8. Old Business

- a. Update on Parking Lot
- b. Lobbying

9. New Business

- a. Interlocal Agreement with Lee County, Sanibel and CEPD
 - i. Bowman's Beach to Northern Sanibel Island
 - ii. Santiva – Castaways Area

- b. Business Consultant – Bob Gray
- c. Evaluating Alternative Methods and Options for Renourishment
 - i. Scope review of beach/coastal engineering proposal and different approaches
 - ii. Redfish Pass Alternative Sand Source
 - iii. Funding \$30 million project

10. Administrative Report

- a. Sherry Kanzius – Temporary Assistant

11. Commissioners Comments

12. Adjournment