



Board Meeting Agenda

Date: January 11th, 2021

Time: 1:00 pm EST

Location: Via Zoom Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86930188196>

Webinar ID: 869 3018 8196

Telephone: +1 312 626 6799

International numbers available:

<https://us02web.zoom.us/j/k6Fvwwe34>



1. **Call to Order**
2. **Roll Call**
3. **Oath of Office**
 - A. John Silvia – Seat #4
 - B. Organization of Board
 - I. Vice Chairman
4. **COVID-19 Pandemic Emergency and Virtual Meetings**
 - A. Resolution 2021-01
5. **Approval of Minutes**
 - A. December 7th, Board Meeting
 - B. December 11th, Economist Meeting
6. **Financial Reports**
 - A. Budget Performance
 - B. ADP and Insurance
 - I. Former administration had accounts set up as a small business
 - II. WC insurance was cancelled as insufficient coverage
 - C. Tax Distribution
 - D. Audit Report
7. **Old Business**
 - A. FGCU Partnerships
 - I. Joined SWFL Regional Resiliency Compact
 - II. Drafted Letter of Support for “Adaptation of Coastal Urban and Natural Ecosystem” (SUPERACUNE) for adaptation and resiliency planning
 - B. State Funding Contracts
 - I. 19LE3 Extension and 21LE1 Executed



8. New Business

A. LuxuryLav Trailer Installation Project

- I. FLDEP approved permit
- II. Lee County denied permit
 - a. Easement is insufficient
 - i. Does not allow electric, water, or bathroom
 - ii. Has caused frequent issues in getting certain work done at the parking lot
 - b. Emergency Evacuation Plan
 - i. Must not be permanently hooked to water and electric
 - ii. Must be able to be towed away, otherwise, needs to be built on an elevated structure due to location on Hurricane Flood Map
 - iii. SOP for bathroom evacuation plan drafted

Action Item Requested: Identify staff or attorney to draft new easement for parking lot outlining construction needs and move forward with project

9. Administrative Report

A. Office Staff Update

- I. Jennifer Nelson – Executive Director
- II. John Riegert – Administrative Director
- III. Daniel Munt – Technical Policy Director

B. Parking Lot

- I. Monthly Sales Revenue
- II. Quarterly meter maintenance scheduled

C. Turner Beach Project Staging

- I. Meeting with Chairman Miville and City of Sanibel representatives was held on December 17th
 - a. City is willing to be good neighbors and work with us on staging at the lot provided a timeline and continued communication

D. Apportionment



10. Public Comments – Limit 3 minutes per person

11. Commissioners' Comments

12. Adjournment

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, maybe in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.