



Board Meeting Minutes – REVISED-FINAL
of the Regular Meeting of the
Captiva Erosion Prevention District
South Seas Island Resort, Alpha Cone Room
August 12, 2019 @ 1:00 P.M.

Commissioners Present: Mike Mullins (Chair); Harry Kaiser (Secretary); Dave Jensen (Commissioner)

Excused: Michael Lanigan (Vice Chair); Bob Walter (Treasurer)

Staff Present: Carolyn Weaver (Administrator); Joe Wagenti (Deputy Administrator); Hans Wilson (Hans Wilson & Associates); Robin Mixon (Hans Wilson & Associates)

1. Call to Order
Chairman Mullins called the meeting to order at 1:00 pm.
2. Roll Call
The Chair called the roll and the results are outlined above.
3. Approval of July 8, 2019, Meeting Minutes
Commissioner Jensen moved to approve the minutes.
Commissioner Kaiser seconded the motion
Motion carried unanimously

Approval of amended June 10, 2019 Meeting Minutes
Commissioner Jensen moved to approve the minutes.
Commissioner Kaiser seconded the motion
Motion carried unanimously
4. Public Comment
No comments
5. Financial Report ending July 31, 2019
Ms. Weaver gave a report on the current status.

6. ACTION ITEMS

- a. Resolution 2019-04
ACTION REQUESTED: Execute Resolution 2019-04
WHY ACTION IS NECESSARY: To approve the Local Government Funding Request for FY2020/21
WHAT THE ACTION ACCOMPLISHES: Allows the District to request funding from the Florida Department of Environmental Protection.
Commissioner Jensen moved
Commissioner Kaiser seconded the motion
Discussion: Chairman Mullins discussed the CEPD's commitment through special assessment and the TDC
Motion carried unanimously

- b. Draft MOU for Southwest Florida Regional Resiliency Compact
ACTION REQUESTED: Motion to approve support for SWFL Regional Resiliency Compact
WHY ACTION IS NECESSARY: Board approval is required to join the SWFL Regional Resiliency Compact.
WHAT THE ACTION ACCOMPLISHES: To develop a regionally consistent approach to the impacts of climate change and to advance local and regional responses to and preparations for economic and social disruption projected to result from the impacts of climate change.
Chairman Mullins explained the reasons of why CEPD should join. Sanibel and other counties have joined, Lee County is considering joining. This is to make the board aware that we asked to be part of this project.

- c. SOP for Appointing Commissioner
ACTION REQUESTED: Motion to approve new Standard Operating Procedure entitled "Appointing a Commissioner to a Vacant Seat."
WHY ACTION IS NECESSARY: To provide consistency for appointing a Commissioner.
WHAT THE ACTION ACCOMPLISHES: Approves SOP on appointing a Commissioner when a seated Commissioner resigns mid-term. This will maintain consistency for all applicants to the position.
There are currently 4 applicants: (Linda Laird, Dave Saunders, Rene Melville and Richard Pyle) Rene and Mr. Pyle have submitted their CV's. All 4 are registered voters in Captiva. Chairman Mullins clarified the position does not need to be filled right away. No motion was made; it will wait for full board.

- d. Investment Proposal
ACTION REQUESTED: Motion to approve
WHY ACTION IS NECESSARY: To approve the moving of excess funds into investment funds instead of our current checking account

WHAT THE ACTION ACCOMPLISHES: Allows the District to receive higher interest on our funds (from 0.3% to a minimum of 1.9%) which creates additional revenue of \$30,000-60,000 annually.

The Board requested further information on moving money to Certificates of Deposit and to find out the current rate of our outstanding balance of \$700,000 to be paid in full by May 2020. No motion was made.

e. Administrative Changes – Hans Wilson

ACTION REQUESTED: Motion to approve Joe Wagenti as Administrator and Carolyn Weaver as Deputy Administrator and provide compensation commensurate with industry standards.

WHY ACTION IS NECESSARY: To better utilize the skills and experience of each individual in the proper position.

WHAT THE ACTION ACCOMPLISHES: Provides the Board with administrative support that better utilizes the skills and experience of both contractors, while maintaining the duplication of tasks should either Administrator become indisposed.

Chairman Mullins referred to Commissioner Lanigan's email questioning why it is the Commissioners business to weigh in on who HWA appoints to which position, given they have a contract to achieve certain objectives. Mullins agrees that it should not be Commissioners' business as long as the requirements are being satisfied. He asked HWA where this came from and believed that Mr. Wilson indicated it is in response to some of the commissioners, and asked if that was correct? Mr. Wilson stated no, that it was an outcome principally from communication with administration, and listening to a few commissioners, looking at what the market is, and this is a compilation of the result of that information. It is not at the request of the commissioners. Mullins corrected that this is something Wilson is saying administration wants to do, and he personally feels that he agrees with Lanigan's email, which is that HWA is responsible for an outcome. The outcome is defined in a scope of work and contract with compensation associated with it. Why does HWA feel that the Commissioners need to be making this decision? Mr. Wilson said that because basically every time HWA has taken any action or change within administration, they've been asked to provide information on salaries, and there's been a lot of interest from the Commissioners in how we are functioning in terms of administration. As a courtesy, HWA is providing this information.

Commissioner Kaiser said HWA is being a good guy. Wilson stated HWA is being very open and why they are suggesting changes is that additional things have been added to the term of duties. If the Board wants to take the position of purely hands off, okay. Mullins stated he thinks Wilson is making way too many interpretations by saying the Board has weighed in on any changes as that is a great stretch, and then to said he feels that Wilson should be in charge of his administration and who does what work and who is better qualified, etc., does

not say that they want complete hands-off. It's simply making the point that HWA is responsible for outcome and the staff to achieve that outcome. The question is, does HWA think that this proposed change is going to allow you to better effectively complete the HWA contract and the scope of work. Wilson said of course, or he wouldn't have suggested it. Mullins just wants to be clear that HWA wants to make this change and he's proposing to make this change to the Board. Wilson said that this is principally a response from administration saying they've been working together and realize better their strengths and weaknesses, they see what additional tasks have been taken on board with TDC, and there are also special projects that have been popping up that are being looked at (the information in the archives as well as the intent to look at sea level rise in the future) so HWA is trying to apply the right people to the right position based on input from administration.

Commissioner Jensen agrees that the Board shouldn't be involved in how HWA picks and chooses to operate, but he does feel that in business you do whatever it takes to run the ship. He feels the archiving should be included in the contract because it involves the business of the District. Wilson clarified we are discussing the documents in storage and stated there are a lot of documentation that hasn't been organized or categorized and put into the ethernet, in part because there hasn't been any direction from the Board to do that. Chairman Mullins said that he disagrees. This has always been a procedure of the district, with HWA the custodian of the records for the last 5-10 years, and if that process stopped, HWA is responsible for it stopped, and it needs to get re-established and fixed because HWA overlooked it or HWA's people did. That's the responsibility of HWA's contract, not the District, and as the public records keeper on file, HWA should be doing all these things. Commissioner Lanigan's email addressed that as well, and Mullins is not at all supportive of paying for that when it was to be HWA's responsibility all along. If it has gotten to a state of disarray, which is the way it was presented to Mullins, that is HWA's responsibility. Mullins was under the impression that we were still scanning the documents; even asked for reaffirmation of that earlier this year. Mullins believes Wilson is putting the responsibility on the Board when it's HWA's responsibility to do that. Wilson responded that we never stopped managing the documents and archiving information; it's been ongoing for quite some time. We are now to the point where the time taken to go to the storage unit and search through the records, it may be valuable from the historical perspective for the CEPD to scan and manage those. We haven't had putting together the history of CEPD as a priority on the to do list. It has been talked about and in the past year come to the forefront, so we'll have to start digging into the old history of the CEPD that is in storage. As for the management of the documents legally, we are up to speed and everything is being done the way it is supposed to be done. We are not looking for funding for that, we are

looking for funding to pay the people in administration who are taking on more responsibilities and pay them market rate.

Mullins says Wilson convoluted a couple things; the history of CEPD and market rate, and so on. He doesn't want to dispute that with HWA, but does say he is not in favor of giving HWA more money to fix a mess that he thinks HWA is responsible for, and it's his understanding when the question first got brought up to him about getting extra help to do that, he was told existing files have not been labelled, there hasn't been consistent scanning of documents up to the cloud. There's been a variety of issues. Carolyn asked me to bring in a person; he thought it would exceed his authorization so asked that it be brought before the Board. He was not at the board meeting. He did listen to the recording and heard many questions asked at that meeting including Bob Walter asking why, at 40 hours a week for two people, they aren't doing the things that need to get done. Several comments were made and it suggested to Mullins that people on the Board were wondering why this isn't already their responsibility. If you are saying that it's really just for the history of Captiva, we deal with that separately because that's a project we thought we committed a few dollars on but not to a significant change. This is a significant change more than the \$2500 he was expecting when he was first asked to approve bringing on the person. Wilson asked that these things not be mixed together; Mullins stated that they are being mixed together.

Wilson, trying to be more succinct, stated that what he proposes here is that we have administrative changes in house and we want to reflect and emulate what is industry standard for pay (benefits, insurance, things of that nature). That's what the cost increase is associated with. Mullins said he read these documents and believes we are comparing apples to oranges; these positions are not consistent with positions provided. It's arguable but not sufficient reason in his mind to justify the price increase. Wilson stated HWA picked the median and tried to compare positions relative to the industry in the state of Florida. Mullins believes that's a matter of opinion; Wilson believes it's a matter of fact. Mullins doesn't believe the job descriptions have been evaluated and match the descriptions HWA has. He doesn't agree with that.

Wilson stated that since he's proposed the information, he's received no request for information from commissioners; he only received the email from Commissioner Lanigan basically making a few statements that he disagrees with. Final line is if Wilson doesn't receive requests for information or statements saying they aren't happy with the proposed information – Mullins stated he just did – Wilson stated he's only one out of five and it would have been nice to receive that information in advance so the information could be provided to the rest of the Board so they can make a decision.

Jensen stated he didn't get to finish. He was saying he is for what HWA is offering. What he was trying to say was going back to the old records, he felt that there has to be in the future some point in time where we can start working on that. Wilson said we have been working on that. Jensen just wanted to clear that up. Wilson stated that we are looking at a transition in administration. We had a previous administration that had their own way of documenting things. It was their way of following procedures. There was no way HWA was going to come in and tell them how to organize their files. He can't do that. They are contractors and the way they do it is the way they do it. We have a new administration that has come on board and is basically bringing us up into the present methodology of managing records and that takes time. It's not that we haven't been doing it; we are just trying to do it better. We are trying to get it so that we get rid of paper and everything is digital and easy to access. We want to look at the records and see if we keep them or throw them away or donate them to the historical society. It is ongoing; we never stopped doing it. The priority level has just been lower. Jensen was saying for what HWA is proposing, the contract amount, includes everything. Not that HWA has to do the specific thing this month, but it shouldn't be an extra cost. He just explained it isn't. Wilson agreed, and said it is simply to reflect a change in administration. Administration came to us and said we looked at this, we want to swap positions, and the commensurate pay associated from that, and getting information from FASD and other places, Robin Mixon spent a great deal of time backing into those figures. As a contractor with the government it's hard to draw parallels because they have benefit packages, which none of these two have. They are strictly flat rate. So we looked at the industry standard, we picked the middle, looked at the tasks with comparable tasks, and looked at what we thought the industry should be. Jensen stated so the bottom line is that HWA going back through those files, 9 months or 2 years, is something that we will do, or anything else the Board requires.

Wilson stated that, sensing where the vote is going to, if we maintain the status quo, looking at priority relationship in terms of tasks, chances are that as we pick up more responsibility on the back of the TDC and doing manhours and activities on the beach, and park maintenance, it is probably going to take the archiving process and the historical research and push that back on the priority list, which is fine. It's the discretion of the Board.

Commissioner Jensen moved that we are renew the contract with this change. Commissioner Mullins seconded the motion.

Discussion: Commissioner Kaiser said it surprised him when he heard from HWA that he wanted to switch jobs. He's never heard that before, and he wants to make sure both of us (Joe and Carolyn) are happy. We are here for beach nourishment, we want a good job done by HWA, which reflects on us to the community. What he wants is to make sure Joe and Carolyn are happy. The

salaries, if he was a young lady, he wouldn't want a decrease in salary because a lot of new things are being thrown at us. And that's amazing. He doesn't want the young lady to leave and we're thrown back into the cycle of looking for people.

Ms. Weaver asked to address this. She stated that she and Joe work very, very well together. They get along great. They actually sat down with the job descriptions and said this is her strength, this is his strength, this is what she likes, this is what he likes. They sat down and separated everything out. Once they had done that, it became apparent that the actually higher-level position would be more suited to Joe. Carolyn doesn't care what she's called. She really appreciates Mr. Kaiser's concern and thanked him. She says she's good with it, she's just concerned about her pay because she certainly don't want her duties to go back down to an Administrative Assistant. It is hugely different than that. And of course no one wants their pay cut.

Mullins stated he did call after he'd spoken with Hans who indicated speaking with all the commissioners to get feedback. He spoke with him last, he called Carolyn afterwards was very pointed in the question, because he heard HWA say that this was precipitated by commissioners to him, and that day Carolyn had indicated that she was told this was precipitated by commissioners and what he heard today was very different. So it needs to be clear that this is something that is being decided by Hans Wilson and Associates in consultation with Carolyn & Joe, and he's not sure what commissioners had said, but made it clear to Carolyn that it wasn't him saying and he was kind of surprised by the whole thing. He wasn't surprised that, when we were hiring Joe, that he is overqualified for the Deputy position he was hired for, so he wasn't surprised that he was not happy with his money and level of responsibility, and he doesn't want to go into that whole thing. He's not surprised. It's another example of not having sufficient perspective from HWA on how to service the client and how to take administration and he just see this as another example of an "I told you so" but he doesn't want to go there right now. What he wants to do is call the vote.

Jensen stated that first of all, that contradicts Mullins' agreement with Lanigan saying it's not our say. Mullins stated he didn't have an agreement with Mike Lanigan, he just agreed with his email. Jensen stated he agrees with it also, that's why he doesn't think what Mullins said matters. The increase in the contract, how much of that is to accommodate for the TDC work and does it equal the amount of the increase or is it just part of it?

Wilson stated HWA provided a breakdown in the document sent to the Commissioners of where the funding sources are. TDC provided us grant funding to do a number of things; beach maintenance, management of the parks, and a litany of items that are being done by these two right here. So they are working for the District through HWA, doing these items. There is additional funding coming from TDC. Joe and Carolyn have to break out their hours and

provide documentation of their hours that are specific to the TDC tasks, and whatever those number of hours comes out of the 80 hours they allot to the District through HWA. Understand that?

Jensen stated he guesses what he's saying is let's say they weren't doing the TDC thing, your contract would be the amount of money that TDC is providing for that would be that amount less. Wilson stated yes, if they didn't do any of the TDC tasks at all, then we'd have to find someone else to do that or don't do it. The TDC contract was \$38,000. Jensen stated so let's set that aside and maybe we don't do it next year. So, for HWA providing your staff it went up just \$25,000. HWA's contract for this next year is increasing \$60,000 but part of that is because of the additional work for the TDC which has a value put on it because of what the grant is for (say \$38,000) so if your contract is going up \$60,000, if you took away the \$38,000, then it's only going up \$22,000. Wilson stated that is correct. Jensen continued that maybe next year we don't do that work or don't get that money to do the work.

Mullins wanted to weigh in. Let's say that's true; he doesn't know because he wants to grind the numbers more carefully than is being done on the fly here. One of the items HWA identified is \$40,000 for the CEPD history. His understanding is Jensen made a request of the CEPD to provide support for a film being done by the Captiva History Group, which we ultimately voted to do – or are considering to do for \$10,000. Now it looks like we're adding another \$40,000 for CEPD history; we didn't understand that when we committed \$10,000 to the people who are creating the film we would have \$40,000 worth of work to do to support the Captiva history. That's something I can't imagine anybody on the board thought we were making a \$50,000 commitment.

Jensen stated the HWA numbers show there was a \$59,000 overage from which you are asking. Mullins commented of which \$40,000 is allotted to history. Wilson clarified there is \$40,000 allotted in the budget for the history of the CEPD. Mullins said actually it was to create the film. Long before it was \$10,000 requested by Jensen, we brought this idea up before the history group asked us for money, so we slotted \$40,000 to create the film. Wilson stated all he did was try to provide the Board with portions of the existing budget that are available to fund pay increases for Administration. That's basically all he's doing with funding already allotted. Mullins stated that HWA is allotting the budget of the taxpayers of the District that don't necessarily belong to HWA to be able to allot. Wilson stated he's not claiming that. Mullins stated HWA is identifying where it would come from. Wilson clarified If you wanted to apply the funding for those purposes.

Mullins asked for a vote before Jensen asked for an extension of the discussion. Jensen wanted to comment first that he apologizes for not bringing this discussion question. He talked to HWA. The stuff he's bringing up now he thought of afterwards. Wilson stated gave a heads up to all the commissioners. He gave ten days with all the backup information and received no phone call

from any of the commissioners stating they have a problem with this or don't understand this, so he came into the meeting thinking everything was going well, and he wanted to read one thing here, because it's important for the record, and that is that after careful consideration of performance of our administration, listening to input from our commissioners, and consultation with Carolyn and Joe, HWA has proposed the changes for the administrative offices of the CEPD. To be very clear here, no commissioner brought this to him. This is input from various levels, mostly response from these two great individuals that he enjoys working with who he thinks are doing a great job, based on information they provided us and what we've researched, are underpaid for what they are doing. All he did was try to provide the Board with sources of funding within the existing budget that could be applied if so desire. He wants to make that clear. Jensen said thank you.

Mullins stated that whenever Wilson makes these points that are put out in email or provide information for feedback, the assumption that the unpaid commissioners who have other responsibilities and jobs will drop everything to read these things and get back to HWA within the time that HWA expected is unrealistic. Wilson asked how much time do you need? Mullins asked Wilson to excuse him, please don't talk while he is talking. It's unrealistic to expect commissioners to work on HWA's schedule. We have other jobs and other responsibilities. Mullins is probably among the most diligent if not THE most diligent in reading the stuff that comes out and paying attention and responding. At the same time there were a couple issues that came up on the newsletter; he immediately got back to Carolyn regarding when the agenda/newsletter and told her he was on a travel schedule and we will get done. He tries to work with her when there are demands on her time. These are things that have originated between the last meeting and the current meeting. He's sure there are commissioners who don't think about it until the day of the meeting or even then. His feeling that HWA's expectation that we drop everything...He sees all of this as Hans Wilson & Associates drama that has administration driving too much of our attention when we should be spending our time more on the renourishment, on the engineering, on getting the grants and so on and so forth. And he think that HWA is chewing up a lot of our time historically since Kathy resigned in dealing with HWA problems. HWA say it's a new administration; it's not a new administration. HWA is the administration – HWA is under contract; it's HWA's responsibility to make it as seamless as possible for the customer and HWA has done anything but that. Every time Mullins tries to point out issues with the planning, he sent HWA a very extensive email in January on what he wanted to see in those plans, and how we should use those plans, etc., etc., and HWA come back with one word "Understood." Everything HWA has done since then has shown HWA has no understanding whatsoever. Mullins thinks Commissioner Lanigan used a phrase "tin ear" in his email, if he's not mistaken, and the bottom line is HWA is not hearing, HWA is putting out what HWA wants, and Mullins think HWA hasn't spent enough attention understanding what the board wants, what the commissioners want

and how to make life easier to do the jobs that we do, so that we can focus on policy. So he's done. He would like to call the vote on this.

Jensen stated he just want to say he totally disagree with what Mullins said. The commissioners do have a responsibility here even if we are not paid. And that responsibility may be that they must communicate to say they need more time. And understand that it jeopardizes certain procedures that need to be done.

Mullins stated he thinks we need to disagree - that he is telling commissioners when they should spend time and when they shouldn't spend time. The fact of the matter is Mullins is at least one of the two most responsible if not THE most responsible of paying attention and reading the information and trying to give feedback. If anything, HWA has gone out of his way to push back big time on that over the course of the year that Mullins is giving too many requests to the staff, or that we want to prioritize the time he spends with them, etc., etc. So the fact of the matter is he thinks he goes above and beyond. He's not saying that other commissioners shouldn't spend more time and take more effort - they should. But at the end of the day he doesn't get to set the schedule. If it wasn't in the plan, it wasn't on the schedule, it wasn't in the task list of what we needed to do and when, then as far as he's concerned it doesn't exist until the next board meeting when the subject gets brought up. We can't talk to each other about these issues in between, so HWA didn't follow up. One time. HWA talked to Him and said they needed to meet. Mullins was out of town, let's do it on the phone. A week goes by and Mullins never heard from HWA. He called HWA a week later and never heard anything on it. The truth is that HWA is not being sufficiently responsive in Mullins' opinion to the needs and demands of the Board to be able to act on policy.

Jensen stated that he rates it as that we're failing as commissioners if we're not communicating that we need more time. Mullins stated Jensen's free to read it that way. Jensen started to say, "No, I'm" when Mullins requested Jensen speak for himself. Jensen stated he is speaking for himself. Mullins requested he not use "we". Jensen agreed to retract the "we" part for which Mullins thanked him. At this point, Commissioner Kaiser asked what are we voting on now - HWA's proposal?

Mullins stated he is asking us to take a vote (asked Jensen if he is ready to vote, Jensen replied "Yes I am) to increase the compensation for all the reasons explained here today under the contract to \$349,000 from \$290,000, am I reading that right? Weaver stated no, the increase is to \$290,106. Mullins asked what is the number being asked under the new contract? Is there a new attached contract?

Wilson answered it's from \$230,000 to \$290,106. Mullins asked where does the \$349,000 come from? The source of funds or something? Weaver replied yes. Mullins responded okay, and stated we are being asked to give HWA a

roughly \$60,000 increase on a roughly a \$300,000 so it's basically a 20% increase in the budget, approximately. Kaiser: asked if it was for salary? Wilson stated it goes directly to Joe and Carolyn. It's a pass through from HWA to them. All HWA does is maintain our 3% cost of living. That's all. Kaiser clarified so it's \$60,000 more? Mullins stated correct. Kaiser asked per year. Mullins stated if we agree to this, yes. Kaiser started a question of "So you will both be" when Mullins reiterated that we have a request to vote on the table so we can't continue the discussion. Kaiser asked how to vote when he doesn't have all the input? Mullins then requested to withdraw the motion and second. Kaiser wanted to ask another question? Mullins said sure. Kaiser started the question of "who made the" when Jensen asked if he made the motion, and if so, he wants to call for the vote.

Jensen voted Aye.

Mullins voted no.

Kaiser voted for it, yes and asked if he could now ask his question to which Mullins said sure. Kaiser asked what is your salary going to be after this?

Weaver answered \$103,000 and Kaiser asked for Joe's salary. Carolyn answered \$138,000. Kaiser then clarified that neither have any benefits whatsoever. Weaver replied correct, she buys her own.

ACTION REQUESTED: Execute Resolution 2019-08

WHY ACTION IS NECESSARY: To increase the funding to Hans Wilson & Associates.

WHAT THE ACTION ACCOMPLISHES: To bring the financial contracts for CEPD Administration more in line with those of other Special Districts.

This was covered in the previous vote, which did not pass as there was not a majority of the board.

f. SOP Commissioner Assistance

ACTION REQUESTED: Motion to approve updated Standard Operating Procedure entitled "Providing Administrative Assistance to Commissioners."

WHY ACTION IS NECESSARY: To maintain priorities for Administration

WHAT THE ACTION ACCOMPLISHES: Approves updates to outdated SOP to allow Administration to maintain priorities, while providing requested Commissioner support as time and priorities allow, as well as keeping the entire Board apprised of requests.

Chairman Mullins doesn't feel this follows the rule of procedure; either the rules of procedure need revised or the SOP needs to match our rules of procedure.

7. Old Business

a. Parking

1) Feasibility Study for 15295 Captiva Drive

Mr. Wagenti discussed the study to obtain this lot for public parking. The Board recommends to administration to reach out to the surrounding community for feedback before any formal proceedings with re-zoning or contract with the sellers.

Commissioner Kaiser moved

Chairman Mullins seconded the motion

Commissioner Jensen voted against

Commissioner Kaiser and Chairman Mullins voted in favor

Motion Did Not Pass

Discussion ensued regarding how to bring down the costs to the property owners for renourishment; adding bike racks, add parking, increase parking, shuttlebus, and other possibilities that we will keep working on finding.

2) Current Parking Lot

Wagenti reported the on the site plan and survey regarding the improvements to the Alison Hagerup Parking Lot. Chairman Mullins wants administration to send the proposed site plan to Commissioner Walter for review.

Discussion was also held regarding parking spot being decreased with these changes; costs; bids; pavers; etc. Additional bike parking may make up for those spots. Permitting will take 60-90 days. Mullins suggested we try to get TDC funding for upgrades.

Mullins would like administration to research, from the property management perspective, that all rental properties are considered through their management companies. Chairman also requested contacting Nancy Stroud to see if there is a loop hole regarding the status of vacation rentals and if they should be included, and need to research the definition of the public and their inclusion in vacation rentals. He mentioned asking Debbie Flack as well.

b. Website Compliance

Ms. Weaver went over the new website and stated it will go live within ten days. Chairman Mullins wants access to both websites to review and also for administration to explore utilizing a website review committee. He also would like any future phases of development to be proposed before the board before any work commences. He did say that he is fine with the website going live, as long as the other commissioners agree, which they did. After Mullins reviews the two then he will share his concerns or comments for updates or suggestions.

c. 2019 Save Our Water Summit

Ms. Weaver went over details of the summit meeting scheduled for August 21.

d. FSBPA Conference

Discussion ensued regarding the value of administration to attend these conferences and if so, that only one member of the administration attend. It was agreed both administrators should attend the FSBPA meeting.

e. ASPBA Conference

Chairman Mullins would like Ms. Weaver to present more information on how this conference would benefit CEPD, and decide which administrator would attend if approved.

8. New Business

Nancy Stroud P.A. – The Board discussed retaining of Nancy Stroud as she has moved into her own practice.

Commissioner Jensen moved
Commissioner Mullins seconded the motion
Motion carried unanimously

9. Administrators' Reports

Ms. Weaver discussed the timeline, specifically the Planning and Design phase of the upcoming renourishment project. Chairman Mullins asked the administration to obtain the APTIM timeline in order to better refine the CEPD timeline. He remembers a critical path plan.

10. Commissioners Comments

Commissioner Kaiser make sure we get the best prices for the renourishment that are possible.

Chairman Mullins suggested that CEPD hire an Independent engineering company to come in and review APTIM's plan and to also review the construction costs for the upcoming renourishment.

11. Adjournment

The meeting was adjourned at 3:47 pm.